



# Atlantic States Marine Fisheries Commission

1050 N. Highland Street. Suite 200A-N. Arlington, VA 22201

703.842.0740 703.842.0741(fax) www.asmfc.org

*Vision: Sustainable and Cooperative Management of Atlantic Coastal Fisheries*

## TRAVEL AUTHORIZATION

**TA No.** 19-086

**Charge To:** 0296000EANN/0026000EANI **Approved by:** Laura Leach

**Meeting Name:** ASMFC 78th Annual Meeting

**Meeting Date:** OCT-27-2019 - OCT-31-2019

**Meeting Location:** New Castle, New Hampshire

**Hotel Details:** Wentworth by the Sea 588 Wentworth Road, New Castle, NH 03854 Reservations: 603.422.7322 and identify Atlantic States Marine Fisheries to receive discounted rate

**Cutoff Date:** SEP-29-2019

**Per Diem:** Hotel: \$169 plus tax (sgl/dbl) Meals: \$56 (\$14 breakfast/\$16 lunch/\$26 dinner)

**Mileage Rate:** \$0.58/mile, eff. January 1, 2019. Rental cars must be specifically authorized.

**Airport Transportation:** Boston Logan Int'l (BOS-MA): 60 mi.; Portland Int'l Jetport (PWM-ME) 55mi.; Manchester Boston Regional (MHT-NH) 50mi.

**Local Transportation:**

**Basic Guidelines:** In consideration of the Commission's budget please attempt to select the most reasonable airfare. You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

**Parking:** Complimentary self parking on-site

**Reimbursement:** You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to [accounting@asmfc.org](mailto:accounting@asmfc.org). Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

**General Notes:** Complete ASMFC Travel Reimbursement Guidelines can be found at [http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines\\_Jan2019.pdf](http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines_Jan2019.pdf) and the Electronic Travel Voucher: [http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher\\_Jan19.xlsx](http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher_Jan19.xlsx). Please contact the ASMFC office if you have questions or would like staff assistance.

### Authorized Travelers:

Abbott, Dennis	Allen, Russ	Altman, Thad
Andrzejczak, Robert	Anstead, Kristen	Anthony, Steve
Appelman, Max	Armstrong, Mike	Babb, Russ
Ballenger, Joey	Ballou, Bob	Barry, Linda
Bassano, Louis	Batsavage, Chris	Beal, Rob
Beal, Robert	Bell, Jeremy	Bell, Mel



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## Authorized Travelers:

Berger, Tina	Blanchard, Kurt	Blanton, Michael
Borden, David	Bowman, Steven	Boyles, Robert
Brown, Robert	Brunson, Jeff	Campfield, Patrick
Carloni, Joshua	Carson, William	Cimino, Joe
Clark, John	Colden, Allison	Colson Leaning, Dustin
Corbett, Heather	Cromer, Ronnie	Davidson, Maureen
Davis, Justin	Defilippi Simpson, Julie	Dize, Russell
Drew, Katie	Eastman, Michael	Edwards, Phillip
Erikson, Glenn	Estes, Jim	Fegley, Lynn
Ferrara, Sarah	Fote, Tom	Frazier, Bryan
Furlong, Larry	Gadomski, Tom	Garner, Greg
Gartland, Jim	Gary, Marty	Gates, Matthew
Geer, Patrick	Giannini, Colleen	Gillingham, Lewis
Gilmore, Jim	Giuliano, Angela	Greenberg, Zachary
Groskin, Bob	Grout, Doug	Hasbrouck, Emerson
Havel, Lisa	Haymans, Doug	Hodge, Chris
Hyatt, William	Jacobs, Chris	Johnson, Jimmy
Kaminsky, Todd	Kane, Raymond	Keliher, Pat
Kerns, Toni	Kersey, Robert	King, Bryan
Kipp, Jeff	Knowlton, Kathy	Konell, Heather
Kornbluth, Aaron	Laney, Wilson	Langley, Phil
Lauderman, Richard	Leach, Laura	Lengyel, Nicole
Levesque, Erin	Lorson, Benjamin	Luisi, Michael
Lupton, Dee	Lustig, Loren	Lynn, Bob
Lyons Gromen, Pam	Madsen, Shanna	Mannen, Jerry
Mason, T. Montgomery	Mccawley, Jessica	Mccreight, Jay
Mcdonough, Chris	Mckiernan, Dan	Mckown, Kim
Mcmanus, Conor	Mcnamee, Jason	Medders, Paul
Meserve, Nichola	Messeck, Douglas	Michels, Stewart
Miller, Roy	Miller, Tom	Miner, Craig
Miramant, David	Moran, Pat	Murphey, Steve
Murray, Sarah	Newlin, Scott	Nowalsky, Adam
O'Hop, Joe	O'Reilly, Rob	Orndorf, Bill
Patterson, Cheri	Peake, Sarah	Pearce, N Scott
Perry, Derek	Pierce, David	Plumlee, J. Bryan
Powell, Chris	Powers, Thomas	Pugh, Craig
Rawls, Kathy	Reardon, Kathleen	Reid, Eric
Rhodes, Malcolm	Rhodes, Trey	Rickabaugh, Harry
Robertson, Cynthia A	Robson, Mark	Rootes-Murdy, Kirby



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## Authorized Travelers:

Rousseau, Mark

Saveikis, David

Schneider, Eric

Shiels, Andrew

Socrates, Julia

Stein, Dana

Thomas-Blate, Jessie

Topolski, Marek

Watkinson, Tony

White, Ritchie

Wilson, Carl

Ziobron, Melissa

Ryan, Daniel

Schaeffer, Tim

Self, Ross

Smith, Kent

Sosnowski, Susan

Steinburg, Bob

Tinsman, Jeff

Train, Stephen

Watters, David

Wilke, Kate

Woodward, Spud

Zobel, Renee

Sanger, Denise

Schmidtke, Michael

Sherwood, Graham

Snellbaker, Jason

Starks, Caitlin

Sullivan, Kevin

Tompkins, Deke

Ware, Megan

White, Geoffrey

Williams, Keith

Zimmerman, Jordan