

Atlantic States Marine Fisheries Commission

Executive Committee

*May 23, 2013
7:30 – 8:30 a.m.
Alexandria, Virginia*

Draft Agenda

1. Welcome/Call to Order, *P. Diodati*
2. Board Consent **Action**
 - Approval of Agenda
 - Approval of Meeting Summary from February 2013
3. Public Comment
4. Report of the Administrative Oversight Committee*, *L. Daniel*
 - Presentation of the FY 14 Budget
 - Action Plan Progress
 - 2014-2018 Strategic Planning Update
 - Potential for Establishment of 501c(3) Foundation Arm of the Commission
5. Future Annual Meetings Update, *L. Leach*
 - 2013 - October 27-31, 2013: St. Simons Island, Georgia
 - 2014 - Connecticut
 - 2015 - Florida
 - 2016 - Maine
 - 2017 - Virginia
6. Other Business/Adjourn

* The materials for the Report of the Administrative Oversight Committee will be emailed prior to the Spring Meeting.

Please Note: Breakfast will be served at 7:30 a.m.

The meeting will be held at the Crowne Plaza Hotel
901 North Fairfax Street, Alexandria, Virginia
Tel: (703) 683-6000

**MEETING SUMMARY OF THE
ATLANTIC STATES MARINE FISHERIES COMMISSION
EXECUTIVE COMMITTEE**

**Crowne Plaza Old Town
Alexandria, VA
February 21, 2013**

INDEX OF MOTIONS

- 1. Approval of Agenda by Consent (Page 1)**
- 2. Approval of Summary from October 23, 2012 by Consent (Page 1)**
- 3. Motion on Use of Reserve Funds (Made by Dr. Daniel; seconded by Dennis Abbott; passed unanimously. (Page 1)**
- 4. Adjournment by Consent (Page 1)**

ATTENDANCE

Committee Members

Doug Grout, NH (AA)
Dennis Abbott, NH (GA)
Paul Diodati, MA (AA)
Bob Ballou, RI (AA)
David Simpson, CT (AA)
Jim Gilmore, NY (AA)
Peter Himchak, NJ (AA proxy)
Leroy Young, PA (AA proxy)

David Saveikis, DE (AA)
Tom O'Connell, MD (AA)
Jack Travelstead, VA (AA)
Louis Daniel, NC (AA)
Robert Boyles, SC (AA)
Pat Geer, GA (AA proxy)
Jim Estes, FL (AA proxy)

(AA = Administrative Appointee; GA = Governor Appointee; LA = Legislative Appointee)

Staff

Bob Beal
Laura Leach

Others

Jamie Geiger, FWS
Steve Meyers, NOAA Fisheries

CALL TO ORDER

The Executive Committee of the Atlantic States Marine Fisheries Commission convened in the Roosevelt East Room of the Crowne Plaza Old Town in Alexandria, VA on February 21, 2013. It was called to order at 7:45 a.m. by Chairman Paul Diodati.

APPROVAL OF AGENDA

The agenda was approved as presented.

APPROVAL OF PROCEEDINGS

The summary minutes from the October 23, 2012 meeting were presented and there was no objection to approval of the minutes.

PUBLIC COMMENT

There was no public comment.

2014-2018 STRATEGIC PLANNING PROCESS

The Subcommittee appointed by the Chair at the Annual Meeting (Doug Grout, Chair, Bob Ballou and Louis Daniel) met via conference call to flesh out a proposed process for the development of the 2014-2018 Strategic Plan. Attached is a flow-chart detailing the process developed by the Subcommittee. After a robust discussion, the process was approved by the Executive Committee. Staff will poll the Administrative Commissioners to determine when it would be best to hold a listening session in their state combined with an already scheduled state meeting, for optimal turnout.

USE OF RESERVES

Laura Leach discussed the potential need to temporarily use the reserve fund to bridge the gap in receipt of our federal grants, due to sequestration and the continuing resolution. Dr. Daniel made the following motion, which passed unanimously. It will be considered by the full Commission at the Business Session.

"I move to authorize the Executive Director to withdraw no more than \$500K from Commission reserves in order to meet our unavoidable expenses (primarily mortgage and salaries) if we have not received our ACFCMA Grant funds by 1 March 2013. This authorization is made with the understanding that upon receipt of our ACFCMA funds, a deposit would be made to Commission reserves equal to any withdrawals that may have been made. This is a one-time request, and is made solely for 2013. The authority would expire upon receipt of our ACFCMA grant."

OTHER BUSINESS

Two additional issues were discussed by the Committee. One was the request by the Atlantic Menhaden Technical Committee to fund the digitizing of historical menhaden data. The Committee requested staff shop around for the best bid (and find the funds) and return to the Committee for final approval. Finally, Bob Beal distributed a report from Blank Rome. In summary, there is considerable uncertainty regarding the remaining FY2013 budget and they haven't seen 2014 budget yet. It's their opinion that Tri-commission efforts should continue because it gives the best shot for positive results.

HUMAN RESOURCES

The Committee went into a closed session to discuss the employment contract for newly appointed Executive Director Bob Beal.

ADJOURN

CHAIRMAN PAUL DIODATI: There being no other business to come before the executive committee the meeting was adjourned at 9:10 a.m.