

Atlantic States Marine Fisheries Commission

1050 N. Highland Street. Suite 200A-N. Arlington, VA 22201

703.842.0740 703.842.0741(fax) www.asmfc.org

Vision: Sustainably Managing Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

TA Number: 14-042 **Charge To:** 0196000ESPR/0026000ESPR **Authorized By:** Laura Leach

Name of the Meeting: Spring Meeting

Date of the Meeting: 05/12/2014 - 05/15/2014

Location: Alexandria, VA

Hotel Details: The Crowne Plaza Old Town 901 N. Fairfax Street Alexandria, VA 22314. Reservations: (888)233-9527 or (703)683-6000. Identify ASMFC to receive discounted rate

Cutoff Date: 04/09/2014

Per Diem: Hotel: \$179 sgl/dbl Meals: \$66 (\$12 breakfast/\$18 lunch/\$36 dinner)

Mileage Rate: \$0.56/mile; transportation expenses over \$500 must be pre-approved by Laura Leach, Pat Campfield or Toni Kerns

Airport Transportation: A courtesy shuttle from Ronald Reagan Washington National Airport (DCA) arriving on the quarter hour from Doors 5 or 9 outside of lower level baggage claim area

Local Transportation:

Parking:

Basic GuideLines(*): * If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls) * You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to be at all meetings; all others are eligible for reimbursement for meetings of boards/committees of which they are a member. * ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business. Basic Guidelines Note: Full ASMFC Travel Reimbursement Guidelines can be found at http://www.asmfc.org/meetings/Travel_Reimbursement_Guidelines_pdf

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel (http://www.asmfc.org/meetings/ASMFC_ElectronicTravelVoucher.xlsx). Electronic travel vouchers and scanned receipts are preferred and should be sent to accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

General Notes:

(*) Full ASMFC Travel Reimbursement Guidelines can be found at http://www.asmfc.org/meetings/Travel_Reimbursement_Guidelines.pdf

Authorized Travelers:

Aaron Gross	Antonio Kilpatrick	Bernard Pankowski
Bill Cole	Bill Orndorf	Bradford Chase
Brandon Muffley	Brian Rothschild	Bryan King
Catherine Davenport	Charlton Holloman Godwin	Cheri Patterson
Chip Collier	Chisolm Frampton	Chris McDonough
Chris Zeman	Dan McKiernan	Daniel Ryan
Dave Donaldson	David Borden	David Chanda
David Pierce	David Saveikis	David Simpson
Dennis Abbott	Dominick Fresco	Doug Lewis
Doug Mumford	Douglas Grout	Douglas Messeck
Ellen Goethel	G. Ritchie White	James Gilmore

Jeff Kaelin
Jocelyn Cary
John Clark
Joseph Grist
Kevin Anson
Kyle Overturf
Larry Furlong
Loren Lustig
Lynn Fegley
Mark Alexander
Martin Gary
Michael Eastman
Mike Johnson
Pat Augustine
Patrick Keliher
Renee Zobel
Rep. Mike Vereb
Richard Bellavance Jr.
Robert Ballou
Roy Miller
Scott Newlin
Sen. Philip Boyle
Sen. Robert Venables Sr.
Sen. Thad Altman
Steve Anthony
Terry Stockwell
Timothy Huss
Tom Hoopes
William McElroy

Jessica McCawley
John Arway
Jordan Zimmerman
Kathy Knowlton
Kevin Sullivan
Kyle Schick
Leroy Young
Louis Daniel
Malcolm Rhodes
Mark Gibson
Micah Dean
Michael Luisi
Mitchell Feigenbaum
Pat Moran
Paul Diodati
Rep. Craig Miner
Rep. Sarah Peake
Richard L. Lauderman
Robert Boyles Jr.
Russ Allen
Sen. Clark Jenkins
Sen. Richard Colburn
Sen. Ronnie Cromer
Spud Woodward
Steve Heins
Thomas J. Powers
Tom Baum
William Adler

Jim Estes
John Bull
Joseph Fessenden
Kelly Place
Kurt Blanchard
Lance Stewart
Lloyd Ingerson
Luiz R. Barbieri
Marius Bouw
Mark Robson
Michael Armstrong
Michelle Duval
Nancy Addison
Patrick Geer
Rama Shuster
Rep. Jon Burns
Rep. Walter Kurniega
Rob O'Reilly
Ross Self
Russell Dize
Sen. David Watters
Sen. Richard Stuart
Sen. Susan Sosnowski
Stephen Train
Stewart Michels
Thomas O'Connell
Tom Fote
William Goldsborough

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